

**Internal Quality Assurance Cell (IQAC)
Annual Quality Assurance Report (AQAR)
(2011-2012)**

Submitted by



Government Arts College (Autonomous),
(Accredited by NAAC and approved by AICTE, UGC)
Kumbakonam, 612 002, Tamil Nadu, India

Cambridge of South India – over 160 years of Dedication

IQAC and AQAR Committee

Chairman and Principal

IQAC and NAAC

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Dr.P.H.Anand, *M.Sc.,M.Phil.,Ph.D.*

Joint Co-ordinator

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Controller of Examination

IQAC- Advisor

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Associate Professor of Computer Science,

IQAC-Members

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Associate Professor of Physics

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Assistant Professor of Geography

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Assistant Professor of Geography

College Council

Dr.A.Gunasekaran,

HoD of Tamil,

Dr.V.S.Ramakrishnan,

HoD of English,

Dr.S,Krishnamoorthy

HoD of Maths,

Dr.R.S.Sundararajan,

HoD of Physics,

Dr.S.Tamilselvi,

HoD of Chemistry,

Dr.K.Palanivel,
HoD of Zoology,

Dr.M.Jayaraj,
HoD of Bio Chemistry,

Dr.R.Murugan,
HoD of Botany,

Dr.P.H.Anand,
HoD of Geography,

Mr.C.Seetharaman,
HoD of Computer Science,

Dr. R. Rajendran,
HoD of Economics,

Dr. R.Sathasivam,
HoD of History,

Dr. K. Anbalagan,
HoD of Indian Culture & Tourism

Dr.K.Vaithyanathan,
HoD of Commerce,

Dr.A.Balu,
HoD of Business Administration, (I/C)

Dr.S.Poiyamozi,
HoD of Statistics,

Mr.R. Sankaralingam,
College Librarian

Mr. S.Raja
Physical Instructor

2011-2012

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

Government Arts college (Autonomous)

1.2 Address Line 1

Karuppur Road

Address Line 2

Kumbakonam

City/Town

Kumbakonam

State

Tamil Nadu

Pin Code

612002

Institution e-mail address

govtcollautoprin@yahoo.co.in

Contact Nos.

0435/22442149

Name of the Head of the Institution:

Dr.K.Mohanasundaram

Tel. No. with STD Code:

0435-2442977

Mobile:

9443617730

Name of the IQAC Co-ordinator:

Dr.P.H.Anand

Mobile:

9884506060

IQAC e-mail address:

csindiaiqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

TNCOGN 10028

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/NAAC/A&A coll/99/ dt 09/10/1999

1.5 Website address:

www.gacakmu.in

Web-link of the AQAR:

www.gacakmu.in/naaciqac/aqar2011-12

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	2 Star Level	60-65	1999	5years
2	2 nd Cycle	Now going			
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

10/06/2009

1.8 AQAR for the year (for example 2010-11)

2011-12

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2009-10 submitted to NAAC on 24/12/2014
- ii. AQAR 2010-11 submitted to NAAC on 24/12/2014
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Bharathidasan University,
Tiruchirappalli-620024

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Central

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

3

2.4 No. of Management representatives

-

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

-

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

1

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Enhancing learning process among students	Appreciable

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	8	-	-	-
PG	12	-	-	-
UG	13	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others(MCA & M.Phil)	1+12	-	-	-
Total	46	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	34
Trimester	-
Annual	12

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi of various courses are revised.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
95	76	19	-	-

2.2 No. of permanent faculty with Ph.D.

60

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
								18	81

2.4 No. of Guest and Visiting faculty and Temporary faculty

40

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	13	52	21
Presented papers	8	20	8
Resource Persons		5	11

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The curriculum of various study programmes in the departments are designed such that the student learn sufficient number of basic and advanced level courses.

2.7 Total No. of actual teaching days during this academic year

180 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

✓ Details Enclosed

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

2

2

2.10 Average percentage of attendance of students

UG-87
PG-89

2.11 Course/Programme wise

distribution of pass percentage : UG

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
TAMIL LITERATURE	55	-	45	5	-	90.91
ENGLISH LITERATURE	81	-	11	57	-	90.12
MATHEMATICS	97	32	53	3	-	90.72
PHYSICS	45	3	29	6	-	84.44
CHEMISTRY	62	10	39	4	-	85.48
ZOOLOGY	37	4	27	3	-	91.89
GEOGRAPHY	41	-	35	-	-	85.37
HISTORY	41	-	7	26	-	80.49
ECONOMICS	68	-	52	5	-	83.82
INDIAN CULTURE & TOURISM	19	-	11	4	-	78.95
B.COM	142	5	94	32	-	92.25
B.B.A	58	-	32	24	-	96.55

2.11 Course/Programme wise

distribution of pass percentage : PG

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
TAMIL LITERATURE	54	4	49	-	-	98.15
ENGLISH LITERATURE	33	-	9	11	-	60.61
MATHEMATICS	73	17	46	-	-	86.30
PHYSICS	27	13	14	-	-	100.00
CHEMISTRY	24	13	10	-	-	95.83
ZOOLOGY	31	21	10	-	-	100.00
BIOCHEMISTRY	33	20	13	-	-	100.00
APPLIED GEOGRAPHY	26	4	20	-	-	92.31
HISTORY	38	-	33	2	-	92.11
ECONOMICS	41	-	35	1	-	87.80
INDIAN CULTURE & TOURISM	31	-	3	20	-	93.55
M.COM	40	-	38	-	-	95.00
COMPUTER SCIENCE	40	33	6	-	-	97.50
M.C.A	30	22	7	-	-	96.67

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC reviews the academic processes & examination outcome

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	11
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	13
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	20

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	43	29		
Technical Staff	11			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Created good atmosphere for learning, teaching and research processes

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2			
Outlay in Rs. Lakhs	80000			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	18	9	
Non-Peer Review Journals			
e-Journals	8		
Conference proceedings	5		

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	1	UGC	80000	80000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	1	4	2		
	Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
1						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

3.22 No. of students participated in NCC events:

National level International level

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Adopted a village and organised a medical camp
- Imparted Training for social well being of the villages

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13.0 Hectares			13.0 Hectares
Class rooms	53			53
Laboratories	19			19
Seminar Halls	4			4
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

In Progress

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	35232	177759	744	107816	35976	285575
Reference Books	6500				6500	
e-Books						
Journals	63 volumes				63 volumes	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	283	3	13	13	2	1	16	-
Added	-	-	-	-	-	-	-	-
Total	283	3	13	13	2	1	16	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access provided

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

9 Lakhs

iii) Equipments

iv) Others

Total :

9 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Placement activities were on

5.2 Efforts made by the institution for tracking the progression

PTA Meeting

5.3 (a) Total Number of students

717	PG	M.Phil	Ph. D.	Others
2812	988	107	72	

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1928	52		1777	48

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
20	1394	20	2385	7	3819	19	1339	17	2330	6	3705

Demand ratio 1:4 Dropout 2.3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Conducted aptitude enhancement programmes for students

No. of students beneficiaries

168

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Students counselling cell and Placement cell played a dominant role

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
	5	50	

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	3686	3,084,151
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To maintain the academic excellence of this sesquicentennial institution for high standard of imparting Teaching-Learning .

6.2 Does the Institution has a management Information System

No Instead student information system

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Reviving once in three years

6.3.2 Teaching and Learning

Maintaining the existing standards prescribed by the UGC

6.3.3 Examination and Evaluation

Upto the standards of the affiliating University

6.3.4 Research and Development

High Standards and competing with R&D activities of National Research Institutes

6.3.5 Library, ICT and physical infrastructure / instrumentation

Catering to a high standards academic environment

6.3.6 Human Resource Management

At Satisfactory level

6.3.7 Faculty and Staff recruitment

Sufficient level

6.3.8 Industry Interaction / Collaboration

PG Department have industry collaborated R&D

6.3.9 Admission of Students

As per the norms of the department of higher education, Govt of TamilNadu

6.4 Welfare schemes for

Teaching	Co-operative Society
Non teaching	Co-operative Society
Students	Scholarships schemes

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	Academic council	yes	Academic council
Administrative	Yes	-	yes	DCE, AG, Chennai

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per the guidelines of the affiliating university

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Independently allowed to function to achieve autonomy

6.11 Activities and support from the Alumni Association

Annual meeting and receiving good support

6.12 Activities and support from the Parent – Teacher Association

Regular interaction good support

6.13 Development programmes for support staff

Under progress

6.14 Initiatives taken by the institution to make the campus eco-friendly

Using NSS Unit to keep the campus eco friendly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The curriculum for entire course have been modified to suite the existing advancements

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

A follow up action has been initiated

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Has been maintained

7.5 Whether environmental audit was conducted? Yes No

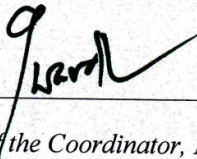
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Student information system is in progress to manage them

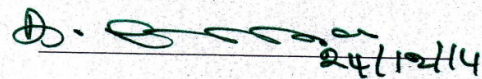
8. Plans of institution for next year

To maintain the academic standards of higher learning of the sesquicentennial institution

Name **Dr.P.H.Anand**


Signature of the Coordinator, IQAC

Name **Dr.K.Mohanasundaram**


24/12/14

Signature of the Chairperson, IQAC
PRINCIPAL,
Govt. Arts College (Autonomous)
KUMBAKONAM



Enclosure (2011-2012)

2.8 Examination/ Evaluation

a. Examination reforms introduced during the period of autonomy

The continuous internal assessment is a part of the semester system of the examination. Weightage is given to classroom performance, submission of term papers, regularity in attendance, conduct and extracurricular activities, etc. The students are assessed periodically and their inputs are recorded. Supplementary examinations are held at the end of final year for both UG and PG candidates who will complete their arrear papers within a month of the announcement of the result.

b. Question paper setting for final examination [Internal/ External/Combined]

Staff returns from various colleges are obtained by the office of the Controller of Examinations and after scrutiny; a list of question paper setters is prepared bearing in mind their experience and filed of interest.

Question paper setting for Practical Examination is internal and the respective Departments take up the responsibility of setting practical examination question papers.

c. Evaluation (completely internal/external/partly external and internal)

Evaluation is done by external examiners to make the whole process confidential. The PG papers are valued by the method of Double valuation (one internal Examiner and one External Examiners) and the UG papers are valued by external examiners only. The Practical examinations are conducted by one internal and one external examiner.

d. Proportional weightage of continuous Internal Assessment and final examination:

(Also indicate break-up for assignments, tests, etc. for awarding continuous

internal assessment) The proportional weightage for internal and external evaluation is 25 and 75. The break-up for assignments, tests, etc., is as follows.

e. Criteria for passing and classification

In PG courses 10 is passing minimum in CIA. In UG courses no passing minimum in CIA. In external evaluation in PG 30 is the passing minimum out of 75 and in UG it is 27 out of 75. In the total the PG candidate should have the aggregate of 50 and the UG candidate the aggregate of 40.

- Instant examinations are held at the end of final year for both UG and PG candidates who will complete their arrear papers within a month of the announcement of the result.
- As per the university norms, a student is permitted to write only one paper in instant exam however, our college permits four papers for UG and PG courses.

Photocopy of papers for UG and PG courses are also be given.